

# BOROUGH OF GLASSBORO FINAL READING REQUEST

TO BE COMPLETED BY TITLE COMPANY – EMAIL FORM TO [UTILITYFINALS@GLASSBORO.ORG](mailto:UTILITYFINALS@GLASSBORO.ORG)

FINAL READ DATE: \_\_\_\_\_

TITLE COMPANY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

PROPERTY LOCATION: \_\_\_\_\_

INTEREST DATE: \_\_\_\_\_

---

## TO BE COMPLETED BY BOROUGH OF GLASSBORO

- COMMERCIAL SEWER \$116.00 PER QUARTER COVERS REGULAR SEWER PERIOD
- USAGE OVER 7,000 GALLONS IS BILLED AT \$7.25 PER 1,000 GALLONS & COVERS READING DATES
- CHECK FOR SUB ACCOUNTS

### CHARGES TO BE COLLECTED AT SETTLEMENT:

PER BOROUGH ORDINANCE A \$30.00 SETTLEMENT PROCESSING FEE WILL BE ADDED TO COMPUTE ANY AND ALL FINAL READINGS

<u>W/S</u>	<u>YEAR</u>	<u>QTR</u>	<u>AMOUNT</u>	<u>COVERAGE DATES</u>
------------	-------------	------------	---------------	-----------------------

<u>SPF</u>	_____	_____	_____	_____
------------	-------	-------	-------	-------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

_____	_____	_____	_____	_____
-------	-------	-------	-------	-------

TOTAL \_\_\_\_\_

LAST READING: \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL READING: \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL USAGE: \_\_\_\_\_

W/O#: \_\_\_\_\_

NOTES: **REMOVE E-BILLS AND DEDUCTION CODES**