

EMPLOYMENT APPLICATION

Borough of Glassboro Human Resources 1 S. Main Street Glassboro, NJ 08028 (856) 881-9230 X 88172

Fax: (856) 881-7563

We consider all applicants for all positions without regard to race, color, religion, creed, gender, national origin, disability or age. The Borough of Glassboro is an Equal Opportunity Employer.

Position A	pplied for:	Salary desired:		Date			
Last Name		First Name			Middle Initial		
Address:	Number/Street	City	St	ate	Zip Code		
Telephone Number(s) (house phone, cell phone)							
Email Addr	ess						
How did yo	u learn about the positior	1?	☐ Advertise☐ Walk-In☐ Relative		Friend Other Posting		
If you are u	nder 18 years of age, ca	n you provide proof of	your eligibility	y to work?	☐ Yes ☐ No		
Do you pos	sess a valid driver's licer	nse □ Yes □ No					
Do you pos	sess a valid commercial	driver's license? □ Y	es □ No	If Yes, which	ch Class		
Will you authorize us to check your Motor Vehicle Record? ☐ Yes ☐ No							
Are you currently employed? ☐ Yes ☐ No							
May we contact your previous employers? $\ \square$ Yes $\ \square$ No							
Are you authorized to work in the United States? $\ \square$ Yes $\ \square$ No							
On what date would you be available for work?							
Are you available to work: ☐ Full Time ☐ Part Time ☐ Shift Work ☐ Temporary							

NIIC ATTIONI

Type of School	Nam	e and Locatio	n of School	Degree/Area of Study	Number of Years Completed	Graduated (check One)
HIGH SCHOOL						□ Yes □ No
COLLEGE						□ Yes □ No
OTHER						□ Yes □ No
If a license, of applying, com			orization is re	quired or related to the	·	vhich you are
License/Certification		Date Issued	Date expires	Issued by/Location of issuing authority (State or other authority)		ense No.
Anglia anta ma						i Garakiana
Special Tr	aining,	/Skills/Qu	alification	a, degree, transcripts, lice S: List all job related traini as computer software and	ng or skills you	possess.

EMPLOYMENT History

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

Position Title: Employer: Location: Employer's Telephol Immediate Supervise	☐ Full-Time ☐ Part- Time ☐ Summer ☐ Temporary					
Start Date	# of employees you ervised					
Summary of experimental performance of this		 special training/skills/q	ualifications yo	u have used in the		
Specific reason for	·leaving:					
Employer: Location: Employer's Telephore	ne No.: ()			☐ Full-Time ☐ Part- Time ☐ Summer ☐ Temporary		
Start Date	End date	Average # hours per week	If supervisory, # of employees you supervised			
Summary of experimental performance of this series of the	s job:	special training/skills/q	ualifications yo	u have used in the		

EMPLOYMENT History *continued....*This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

Position Title: Employer: Location: Employer's Telepho Immediate Supervis	☐ Full-Time ☐ Part- Time ☐ Summer ☐ Temporary			
Start Date	f of employees you ervised			
Summary of expe performance of this		special training/skills/q	ualifications yo	u have used in the
Specific reason for	· leaving:			
Employer:	ne No.: ()			☐ Full-Time ☐ Part- Time ☐ Summer ☐ Temporary
Start Date	End date	Average # hours per week		# of employees you ervised
Summary of experimental performance of this serious se	s job:	special training/skills/q	ualifications yo	u have used in the

PLEASE PROVIDI	E 3 <u>BUSINESS</u> REFERENC	CES	
1.			
Name	Address	Phone#	
2.			
Name	Address	Phone#	
3.			
Name	Address	Phone#	
PLEASE PROVIDI	E 3 <u>PERSONAL</u> REFEREN	CES	
1.			
••			
Name	Address	Phone#	
2.	7.133.000	1.1010	
2.			
Name	Address	Phone#	
3.	Address	r none#	
J.			
Name	Address	Phone#	
Name:			
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Lu	11130	Middle	

As an applicant for a position with the Borough of Glassboro, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Borough of Glassboro later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Borough of Glassboro the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Borough of Glassboro the right to secure additional job-related information about me. I release the Borough of Glassboro and its representatives from all liability for seeking such information. I understand that the Borough of Glassboro is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Borough of Glassboro will make reasonable accommodations as required by the Americans with Disabilities Act and New Jersey Law Against Discrimination. I understand that, if employed, I may resign at any time and that the Borough of Glassboro may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough of Glassboro may make any assurances to the contrary. I understand that any offer of employment may be subject to jobrelated medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks. For your application to be considered, you must sign and date below.

Signa	ture o	t Appl	lıcant